

# Fact Sheet of Student Exchange Program



## 1. General Information

University name	Utsunomiya University
Nation	Japan
Website	<a href="http://www.utsunomiya-u.ac.jp/en/index.php">http://www.utsunomiya-u.ac.jp/en/index.php</a>
Specific website for Exchange/Study Abroad	<a href="https://intl.utsunomiya-u.ac.jp/">https://intl.utsunomiya-u.ac.jp/</a> <a href="https://www.facebook.com/CIEUtsunomiya">https://www.facebook.com/CIEUtsunomiya</a>
Postal address	350 Mine-machi, Utsunomiya-City, Tochigi, 321-8505 JAPAN
Division in charge	Administrative Office for International Exchange Center

## 2. Contact Information

Name	Role	Contact details
Masanori Tasaki (Mr.)	Division Manager	+81-28-649-8167 ryuugak1@miya.jm.utsunomiya-u.ac.jp
Ayako Furuhashi (Ms.) Mayu Ogawa (Ms.)	Exchange program coordinator (Inbound & outbound)	+81-28-649-8167 exchange@miya.jm.utsunomiya-u.ac.jp

## 3. Program Information

	Spring Semester 2022	Fall Semester 2021
Application Deadlines	TBA (early November)	June 1, 2021
Orientation Session	TBA (early April)	TBA (early October)
Class Start Date	TBA (early April)	October 1, 2021
Exam Period	TBA (around 1st week of August)	February 2-8, 2022

## 4. How to Apply

Application procedure	Application forms and guideline will be sent to partner universities via email. Application materials must be submitted via mail (post) and e-mail <b><u>by partner universities, not by students.</u></b>
Required documents	<ul style="list-style-type: none"> <li>- Nomination Sheet (fixed form/completed by the partner institution)</li> <li>- Application for Admission (fixed form)</li> <li>- Photo Mount for Student Registration (fixed form)</li> <li>- recommendation letter from President of home university</li> <li>- academic transcript</li> <li>- certificate of enrolment</li> <li>- Medical Certificate (fixed form)</li> <li>- Application for Certificate of Eligibility (fixed form)</li> <li>- copy of passport</li> <li>- Affidavit of Sponsorship (fixed form)</li> <li>- bank certificate of applicant's sponsor</li> <li>- Application for Residence (fixed form)</li> <li>- copy of JLPT result (desirable to submit if you have)</li> </ul>

Language requirements	Applicants for the following faculty / department must be accepted by a supervisor as having language skills that will not interfere with study and communication. -the School of Engineering -the Graduate School of Engineering
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## 5. Course Selection

Course catalog	<a href="http://www.utsunomiya-u.ac.jp/usermenu/student.php">http://www.utsunomiya-u.ac.jp/usermenu/student.php</a> *Written in Japanese.
Course restrictions	Some compulsory courses (for example, First Year Seminar, ESL, Basic Information Processing) may not be available to exchange students.  Exchange students must enroll in at least 7 courses for 1 semester due to requirements of resident status as a student.
Japanese courses	We offer Japanese language courses divided into 3 levels (Beginner, Intermediate, and Advanced).  - Intermediate Japanese Language Program for Short-term Stay This 6 to 12 months long program is offered for exchange students. It aims to enable students to improve their Japanese language skills as well as advancing their knowledge on Japanese society and culture.

## 6. Insurance

Health Insurance	Exchange students are required to register for the “National Health Insurance (Kokumin Kenko Hoken)” after arriving in Utsunomiya. This national insurance covers 70% of medical and dental costs. -Estimated insurance fee: approximately 2,000 yen per month.
Personal Accident Insurance for students Pursuing Education and Research (PAS)	All the students of Utsunomiya University are required to purchase the insurance called “PAS.” PAS covers injuries in the event of unexpected accidents during lectures, research activities, school events and so forth. -The insurance fee for a year is about 1,340 yen.
Other insurance	In addition to two insurances above, all exchange students are required to purchase travel/study abroad insurance which covers illness, injuries during free time, rescue expenses and compensatory expenses. You can buy an insurance after your arrival.

## 7. Visa Information

Exchange students need to apply for a “student visa.”

When applying for the visa, students need a “certificate of eligibility (CoE)” issued by an immigration bureau in Japan. Documents necessary for obtaining this certificate are included in application documents so that we can apply for it on behalf of students. We send it to partners once it’s issued. It usually takes 1-2 month(s) for issuing.

For further information, please go to: [http://www.mofa.go.jp/j\\_info/visit/visa/index.html](http://www.mofa.go.jp/j_info/visit/visa/index.html)

### [Expected Time schedule : For Fall semester / For Spring semester]

<b>Announcement of Admission:</b>	<b>Middle of July / End of Dec.</b>
<b>CoE application by Utsunomiya University:</b>	<b>As soon as we announce the admission</b>
<b>CoE arriving to Utsunomiya University:</b>	<b>Early in Sep. / Early in Mar.</b>
<b>Visa application at students’ home country:</b>	<b>Middle of Sep. / Middle of Mar.</b>

\*Schedule is very tight. Please fully research and prepare for visa application in advance.

## 8. Life in Utsunomiya

### \*Note\*

Depending on the status of the COVID-19, you may be required to spend 14 days in quarantine after entering Japan.

Since the International House has many common spaces, it is highly likely that it cannot be used as a place for quarantining. In that case, the exchange student must arrange a place to stay by yourself.

In addition, the use of public transportation may be restricted for 14 days after entering Japan. In that case, you need to arrange a limousine etc. that you can use.

Exchange students are responsible for all expenses for accommodation and travel during the waiting period.

Accommodation	Dormitory for international students (“International House”) (Prices are as of March 2021 and are subject to change.) - Dormitory type: off-campus accommodation - Room type: single room - Deposit: 31,900 yen/year (non-refundable) - Monthly rent: 6,500 yen (not including utilities) - (If you need) Beddings-Rental charge: 6,000 yen/year - No Meal plan Students have to submit “Application for Residence.”
Living expenses	It all depends on the student’s life style. The average monthly living expenses are as follows: - Rent: 6,500 yen - Electricity and water: 1,500 yen - Gas: 3,000 yen *dependent on individual - Internet: 3,000 yen - Food: 30,000 yen - Mobile phone: 4,000 yen - National Health insurance fee: 2,000 yen per a month

Local transportation	Many students use their own bicycles to move around Utsunomiya City. Bus fare (from JR Utsunomiya Station to UU): 220 yen Train fare (from Utsunomiya to Tokyo): 1,980 yen Airport limousine fare (from Utsunomiya to Narita Airport): 4,100 yen
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**9. Other Useful Information**

Tutor system	All exchange students will have their own buddy called “tutor,” who helps with doing homework, teaches Japanese and provides advice on daily life.
Campus facilities	<ul style="list-style-type: none"><li>- University Library</li><li>- Health Service Center</li><li>- University Hall (Co-op store, cafeteria and so on)</li><li>- Sports Facilities</li></ul>